

# OUR SAVIOUR SCHOOL

## Implementation Meeting Summary Form

**Date of Meeting: February 7, 2011**

**Implementation Team: Spiritual Life, Student Life, Faculty & Staff**

Co-chairs: Beth Shade & Paula Haley

IT Members Present: Sister Cecilianne, Alexa Crumley, Don Jolly, Karen Wieneke, Amy Wheeler, Lisa Elliott, Paula Haley, Rebecca Joyce

IT Members Absent: Michelle May, Becky Russotto & Beth Shade

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- I. Key discussion items:
  - Anti-bullying – Will present to Faculty on February 17 – 12:45-1:30pm
  - Bruce Richards to present Second-Step @ 1pm
  - Amy Wheeler to present Peace Builders
  - Kindergarten Survey – completed, top 3 items were not \$500 tuition.
  - Put together a packet on Dr. Schilsky's information.
  - Academic Standards – we are falling behind in Foreign Language such as Spanish or perhaps Algebra
  - Currently we have a Learning Disabilities teacher, a speech-language teacher and a Title Reading teacher. The LD teacher visits 4 times a week and our Speech and Title teachers twice a week. They are doing a fantastic job and our hope is to maintain these services.
  - Possibly increase these services.
- II. Key decisions made:
  - Wrap-up survey and packet from Dr. Schilsky and hand over to the OSS Board to consider.
- III. Action Items for next meeting:
  - Presentations of anti-bullying programs to Faculty & Staff on February 17, 2011.
- IV. Next meeting date: March 14, 2011

## **Implementation Team: #2 Technology, Athletics & Academics**

Co-chairs: Stacy Beeley & Becky Birdsell

IT Members Present: Celeste Morrow, Amy Dietrich, Guy Crumley & Ray Depauw

IT Members Absent: Kris Cox, Katie Crumley, Stacy Beeley, Becky Birdsell, John Little, Elizabeth Zettler, Mary Fry

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- I. Key discussion items:
  - Revisited some previous goals (top challenges)
  - Promote parent & home support to improve parent learning
  - Technology & teacher training
  - Fine Arts period
- II. Key decisions made:
  - Getting more parents involved in the Athletic Boosters
  - Discussion focused on homework – parent survey to be created
  - Progress of Tracy Foundation Grant – on January 10, grant was accepted – step 1
  - A tentative schedule is being shared with Jr. High teachers for input for the Fine Arts Period.
- III. Action Items for next meeting:
  - Athletic Director will be contacted for a follow-up regarding Core Team of parents
  - Report will be made next meeting as to the progress of how the Fall sports organization of parents went
  - Questions are to be created for a homework survey
  - Further discussion of the Fine Arts schedule specifics
- IV. Updates/Accomplishments for Monthly Newsletter:
  - Accomplishments have been made regarding teacher training with technology on SIP days by the computer teacher
  - Wish list is published on the website
  - 12 used microscopes being donated by Illinois College to aid Jr. High Science program
- V. Next meeting date: March 14, 2011

## **Implementation Team: #3 Administration & Finance, Buildings & Grounds, Development & Marketing**

Co-chairs: Jeff Tobin & Chad Beeley

IT Members Present: Gerry Glaus, Kate Roth, Sarah Robinson, Amy Haarmann, Jeff Tobin

IT Members Absent: Chad Beeley, Sarah Cors, Bill Morrow, Bob Fry

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- I. Key discussion items:
  - Bill Boards – looking for dates for next one
  - Brochures – looked at quotes
  - Finished Annual Fund letter
  - Discussing Baptismal Packets/Future Shamrock tote bag.
  - Routt meets February 17/who wants to attend
- II. Key decisions made:
  - Move forward with Brochures
  - Move forward with Baptismal Tote bags
- III. Action Items for next meeting:
  - Update OSS Brochure
  - Finalize Annual Fund letter
  - Design Kindergarten Brochure
  - Go forward with Tote bags for Baptismal packets
- IV. Next meeting date: March 14, 2011