

# OUR SAVIOUR SCHOOL

## Implementation Meeting Summary Form

Date of Meeting: March 14, 2011

Implementation Team: Spiritual Life, Student Life, Faculty & Staff

Co-chairs: Beth Shade & Paula Haley

IT Members Present: Amy Wheeler, Lisa Elliott, Rebecca Joyce, Michelle May

IT Members Absent: Becky Russotto, Beth Shade, Sister Cecilianne, Alexa Crumley, Don Jolly, Karen Wieneke, Paula Haley, Stacy Worrell

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- I. Key discussion items:
  - Bingo with white elephant gift/prizes possibly during Catholic Schools Week Chili Supper
  - Daddy/Daughter Dance K-4?
  - The Giving Tree – Advertising in the church bulletin & on web page.
  - Get information regarding remedial tutoring
- II. Key decisions made:
  - Try to implement Bingo, Daddy Dance & The Giving Tree next school year after researching the activities.
  - An information packet will be compiled from Dr. Schilsky's information to be given to the board.
  - Decision on Bullying Program presented to the faculty will be made this week.
- III. Action Items for next meeting:
  - Bullying Program in-service will be organized.
  - Grant writer will be contacted to secure money for purchasing the program
- IV. Next meeting date: April 11, 2011

# OUR SAVIOUR SCHOOL

## Implementation Meeting Summary Form

Date of Meeting: March 14, 2011

Implementation Team: #2 Technology, Athletics & Academics

Co-chairs: Stacy Beeley & Becky Birdsell

IT Members Present: Celeste Morrow, Amy Dietrich, Stacy Beeley, Becky Birdsell

IT Members Absent: Kris Cox, Katie Crumley, John Little, Elizabeth Zettler, Mary Fry, Guy Crumley & Ray Depauw

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- I. Key discussion items:
  - Discussion with the Athletic Director
  - Concession stand – good condition with help has been available.
  - Fax Machine – Availability 100% of the time, has had more participation in Boosters
  - Needs computer support for tables & graphs for statistics.
  - Questions for the homework survey
  - Fine Arts period discussed/ recent developments will make possible changes to the schedule
- II. Key decisions made:
  - Continue to work on Fine Arts schedule
  - Have questions for survey for homework to parents by the end of the school year
- III. Action Items for next meeting:
  - Internet access for Athletic room checked
  - Table templates for Athletic Director
  - Continued communication for Fine Arts Schedule.
  - Survey questions completed to finalize the survey before school ends.
  - Possibility of teachers completing a wish list for their classrooms to be published
  - Continued examination of the technology needs.
- IV. Updates/Accomplishments for Monthly Newsletter:
  - Athletic Director is pleased with parent participation in Boosters
- V. Next meeting date: April 11, 2011

# OUR SAVIOUR SCHOOL

## Implementation Meeting Summary Form

Date of Meeting: March 14, 2011

Implementation Team: #3 Administration & Finance, Buildings & Grounds, Development & Marketing

Co-chairs: Jeff Tobin & Chad Beeley

IT Members Present: Gerry Glaus, Kate Roth, Amy Haarmann, Chad Beeley

IT Members Absent: Sarah Cors, Sarah Robinson, Jeff Tobin

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- I. Key discussion items:
  - Brochures completed, being distributed. – Look Great!
  - Billboard – general (Now Enrolling) – should start in early April. Looking for funding.
  - Advertising – Radio 107.1 – Started March 1 – Sounds Great!
  - Baptismal Packets – Bags are ordered, still need to finalize contents of the packet.
  - Library Use – New machines up & running, Air Quality test coming up - to use library after Spring Break.
- II. Key decisions made:
  - Brainstorming ideas – how do we increase revenue?
  - Funeral Brochures – almost complete
  - Grant Writing – how do we research? Who writes?
  - Make contacts to some individuals who have written grants in the past.
  - How do we help increase parishioners, in turn to help our school?
  - Ideas to increase revenue – door hangers, grocery separators, door to door selling?
- III. Action Items for next meeting:
  - Speak to Catholic Daughters of America about making a donation
  - Research Grants
  - Meet with Father about church parishioners – how to increase?
  - Complete Baptismal Packets
- IV. Updates/Accomplishments:
  - Buildings and Grounds is a sub-committee
  - Library will be back in use after Spring Break
  - Radio spots began March 1
- V. Next meeting date: April 11, 2011