

OUR SAVIOUR SCHOOL
LRSP IMPLEMENTATION
Meeting Summary Report Form

Date of Meeting: October 18, 2010

Planning Area: Team #1 Spiritual Life, Student Life and Faculty & Staff

Co-Chairs: Beth Shade, Paula Haley, Amy Evans

Members Present: Amy Wheeler, Lisa Elliott, Don Jolly, Michelle May, Karen Wieneke, Rebecca Joyce, Sr. Cecilianne, Alexa Crumley

Members Absent: Beth Shade, Becky Russotto

Key Discussion Items:

1. Peace Builders Program – Bullying
2. Discussion of a Parent Meeting presented at St. Agnes School on Nov. 22. A group from our team will meet with St. Agnes on the above date.
3. Public schools are using Second Steps – Bruce Richards.
4. A member of the committee will contact Bruce Richards to give a presentation of Second Steps at next month’s meeting.
5. Contact will also be made to a bully instructor from the State of Illinois.
6. Lunch issue – A member of the team has observed on three different lunch days and is compiling notes.
7. Class Sizes
 - a. Dr. Shilsky was contacted and is going to present information to the group.
 - b. Do we need to talk to Fr. Tom about plans for next year? Are we going to cap class sizes for next year? Maybe 25?
 - c. A survey will be created as to why OSS Kindergarten families chose OSS?
 - Was it \$500.00 tuition?
 - Lack of funding in public schools?
 - Offering an after school program?
 - Are they planning on staying at OSS for next school year?

Key Decisions Made: -

Requests: -

Action Items for Next Meeting:

1. A member of the team will contact Bruce Richards to discuss Second Step program used in the Public Schools at the next meeting November 15 – 6:15-6:45.
2. Contact will be made to the Bullying Instructor to find out about other programs
3. Contact Dr. Shilsky to come to next meeting on November 15 – 6:45-7:15 to discuss observations on classroom sizes.

4. Three members of the team will attend St. Agnes on November 22, 2010.
5. A Kindergarten survey will be created and sent to Mrs. Carney for approval.
6. A member of the team will make an appointment with Fr. Tom about class sizes and \$500.00 tuition for next year.

Next Meeting Date:

November 15, 2010

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Date of Meeting: October 18, 2010

Planning Area: Team #2 Technology, Athletics, Academics

Co-Chairs: Becky Birdsell, Stacey Beeley

Members Present: Ray DePauw, Guy Crumley, Celeste Morrow, Katie Crumley, Elizabeth Zettler

Members Absent: Mary Fry, John Little, Becky Birdsell, Kris Cox, Amy Dietrich

I. Key Discussion Items:

1. Technology
2. Science Lab/ Equipment
3. Fine Arts

II. Key Decisions Made:

1. Jacksonville Children's Foundation grant requesting Bright Links (Smart Boards). List was also prioritized. Grant was presented tonight. Decisions will be made in November.
2. T-1 line has an additional cost because it needs a modular router and a T-1 port (\$1700.00-\$1800.00)
3. Science Lab – use of high school lab during the high school lunch period. Old tables in Athletic room will be moved to Science room.

III. Requests:

1. See #1 above.
2. A grant will be pursued from the Tracy Foundation for the additional equipment needed for T-1 line.

Action Items for Next Meeting:

1. Research will be made on concept songs to see what is available that can be presented by the classroom teacher.
2. Report will be made at the next meeting about tech grants progress
3. Wish List for science lab to be finalized and sent to another member of the team to send letters to community organizations.
4. Contact will again be made to the colleges to procure donated science equipment.
5. A report will be made on the success of letters to local organizations.
6. Report on contacting magic match organizer about monies for science consumables.
7. Contact with Spanish majors at Mac Murray College about field experience assistance to aid Spanish-speaking students.
8. Contact will be made with Mrs. Carney about how to publish a Wish List of needs for the school.

Next Meeting: November 15, 2010

**OUR SAVIOUR SCHOOL
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Date of Meeting: October 18, 2010

Planning Area: Team # 3 Building & Grounds, Administration & Finance, Development & Marketing

Co-Chairs: Jeff Tobin, Chad Beeley

Members Present: Amy Haarmann, Sarah Robinson, Kate Roth, Bill Morrow, Gerry Glaus, Harry Coop, Jeff Tobin

Members Absent: Sarah Schmidt, Patty Fitzsimmons, Bob Fry

Key Discussion Items:

1. Grant Writing - Met with Barb Burriss. She gave many ideas and samples. A fact sheet good idea instead of Brochure. Make a Brochure for Pre-K.
2. Bill Boards – Lamar vs. Mid-America – looked at price, location, vinyl/poster, time- options of how to change dates each year
3. Alumni Outreach – Contact one person from each class – letter written and sent out asking for information and possible monetary support. Contact Diane Suffert (Routt Development) to start our OSS Alumni Directory.
4. Library Issue – improve grade on outside, two dehumidifiers needed, dry lock paint on North wall, do a mold/particulates test, gutters
5. Storage Space issues? – Little or no storage space in the elementary
6. Children safety – leaving at end of day – possible to get sawhorses on wheels to use as traffic control device (help with dismissal)
7. 75th year Celebration – contacted Passavant Auxiliary - wooden cut out of Historical buildings in Jacksonville (2011)
8. Both Funeral Homes – Do not have any information on how to give money to OSS, work on putting information packet together, get brochures to them, only cost would be printing of the brochure.

Key Decisions Made

1. Bill Boards – build a calendar for Bill Boards (Christmas, Easter, tax time, Catholic Schools Week, etc.)
2. Alumni Database – Contact Diane S. – Choose one person from each class to send letters

Actions Items for Next Meeting

1. Contact Diane and start process
2. Finish researching Bill Boards
3. Finalize some building and grounds items – request form submitted
4. Timeline for Bill Board Calendar

Next Meeting: November 15, 2010
Meeting separately on Tuesday, October 26 at 6:00 pm